

LICENSING AND SAFETY COMMITTEE
19 APRIL 2007

**GUIDANCE NOTES AND CONDITIONS FOR HACKNEY CARRIAGE AND
PRIVATE HIRE OWNERS, OPERATORS AND DRIVERS**
(Director of Environment and Leisure)

1 PURPOSE OF DECISION

- 1.1 The Council has issued guidance notes on an annual basis to owners, drivers and operators of hackney carriages and private hire vehicles. These notes are intended to set out the legal requirements, licence conditions and give guidance to the trade on issues associated with the licensed activity.
- 1.2 The guidance notes are updated annually to reflect changes in law, Council policy and to clarify matters where there has been confusion.

2 RECOMMENDATIONS

2.1 That the Committee:

- i) **notes the changes made to the Guidance Notes and**
- ii) **provides comment on the proposed changes to the Licensing Team Leader by 27 April 2007 and**
- iii) **agrees that the Guidance Notes are issued following consultation with and agreement of the Chair of the Licensing and Safety Committee.**

3 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Borough Solicitor

- 3.1 The legal implications are identified within the report.

Borough Treasurer

- 3.2 There are no financial implications within this report.

Impact Assessment

- 3.3 Not applicable.

Strategic Risk Management Issues

- 3.4 There are no issues to consider.

4 SUPPORTING INFORMATION

- 4.1 Attached to this report as Annex A are the proposed re-drafted guidance notes. Attached as Annex B are the guidance notes issued in 2006.
- 4.2 In addition to giving guidance to members of the trade, it is intended that the booklet will form a reference document for members who may find themselves sitting on a Licensing and Representations Panel for a Taxi Licensing matter.
- 4.3 It is planned that the new guidance will be published by 1 May 2007 and should members have any comments on content or layout, officers would ask that they contact Laura Driscoll prior to 27 April 2007 so those comments can be considered and, where appropriate, included.

Background Papers

Guidance Notes and Conditions for Hackney Carriage and Private Hire Owners, Operators, and Drivers – April 2006

Committee papers:

- Hackney Carriage Tariff, 6.7.06
- Age of Licensed Drivers, 5.10.06
- Competency of Taxi & Private Hire Drivers, 1.2.07
- Stretched Limousines, 1.2.07
- Taxi Best Practice Guidance, 1.2.07

Contact for further information

Robert Sexton - 01344 352580

E-mail: robert.sexton@bracknell-forest.gov.uk

Doc Ref

Cttes:other\licensing & safety\2007\april\guidance notes and conditions for hackney carriage and private hire owners, operators and drivers\10.4.07